

# ASSOCIATION OF GRADUATES

## UNITED STATES AIR FORCE ACADEMY



### Procedures for LMAG Allotment Program

#### Upperclassmen, New Members

1. Access and complete the LMAG Allotment Form from:  
<http://www.usafa.org/membership/FormDD2558-upperclassmen.pdf>  
(Please contact AOG Membership at 719-472-0300 for terms/allotment amounts.)
2. Submit the Form to the Cadet Pay office via one of the following three options:
  1. Fax:  
Print, Sign, and then Fax the Form to Ms. Julia Freeman (719) 333-6454.
  2. Email:  
Include your "Electronic Signature" in the signature line of the form and then email as an attachment to [Julia.Freeman@usafa.edu](mailto:Julia.Freeman@usafa.edu).  
The email must include the following statement:  
Subject Line: "FOUO"  
Body of Email: "This e-mail contains FOR OFFICIAL USE ONLY (FOUO) information which must be protected under the Privacy Act and AFI 33-332."
  3. Hand-Carry:  
Hand-Carry the form to Cadet Pay in Harmon Hall, attention Julia Freeman.

#### Terms and Allotment Amounts:

#### Allotment Program Terms will begin as follows:

Date Form Submitted to Cadet Pay:	Allotment Program Begins:
By the 15 <sup>th</sup> of the Month	Current Month the Form is Submitted
After the 15 <sup>th</sup> of the Month	Following Month the Form is Submitted

Allotment terms and allotment amounts must complete by March of the Cadet's graduating year. Terms and allotment amounts will change per month.

#### For example:

Firsties' Terms and Allotment Amounts (\$732 / 11 months): 11 payments of \$66.55, beginning on 1 May 2009 (if submitted to Cadet Pay by 15 April 2009).

2-Degrees' Terms and Allotment Amounts (\$768 / 24 months): 24 payments of \$32.00, beginning on 1 May 2009 (if submitted to Cadet Pay by 15 April 2009).

3-Degrees' Terms and Allotment Amounts (768 / 35 months): 35 payments of \$21.94 beginning on 1 May 2009 (if submitted to Cadet Pay by 15 April 2009).

For additional questions, please contact AOG Membership at 719-472-0300.